**OXFORDSHIRE NETBALL DEVELOPMENT BOARD**

**CLUB CONSENT FORM**

**Policy Statement**

**Oxfordshire Netball Development Board** is committed to providing a safe environment for young people to participate in netball. Essential to this commitment is to ensure that all necessary steps are taken to protect young people from the inappropriate use of photographic images.

The ONDB and Prem Plus, ONL, OJNL, & Cherwell Leagues (known as its affiliate leagues) have adopted the following **Good Practice Guidelines** issued by England Netball:

**Publishing Images**

Using the Photographic consent form, we will ask for the permission of young players and their parents/carers to take and use their image.

* If a young person is named, we will avoid using their photograph.
* If a photograph is used, we will avoid naming the young person.
* We will NEVER publish personal details (email addresses, telephone numbers, addresses etc.) of a young person.
* We will only authorise the use of images of young people in suitable dress (tracksuit, on-court clothing i.e. t-shirt/shorts/skirt, off-court clothing).

**Use of photographic filming equipment at netball events – matches and tournaments in Oxfordshire**

**We will:**

* require clubs to collect permission (if given) from all young people U18 and the parents/carers of U16s at the beginning of the season for the taking of photos/filming, using the ‘ONDB Photography & filming consent form’
* require clubs to give a week’s notice to their own club members and the opposition that a photographer will attend an event/match
* require parents/carers, spectators and authorised photographers (e.g. press) to register at an event if they wish to use any photographic equipment including mobile phones with photographic technology, using the ‘ONDB Photography & filming registration form’
* issue an identification pass which must always be worn and clearly visible at all times during the event/match
* not allow unsupervised access to young people or one to one photo sessions at events
* not approve or allow photo sessions outside the events or at a young person’s home
* act on the concerns of anyone regarding the inappropriate use of photographic equipment
* ensure that any photographic images taken and used will be stored safely.

**Photography and filming club/individual consent form**

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| **ONDB and its AFFILIATED LEAGUES** |

In accordance with our child protection policy, we will not permit photographs, video or other images of young people to be taken during matches and tournaments in Oxfordshire without the written consent of the child/young person under 18 & also the parent/carer if the child is under 16.  
  
The ONDB and its affiliated leagues will take all steps to ensure these images are used solely for the purposes for which they are intended. If you become aware that these images are being used inappropriately you should inform **the Chair of ONDB immediately.** [***chair@ondb.co.uk***](mailto:chair@ondb.co.uk)

* If the child/young person is under 16, consent must also be obtained from parents.
* If over 16 and under 18, it is still good practice to inform parents that photographs/videos of their child may be used if the young person has given consent.

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| **Consent information** | |
| **To be completed by child/young person U18 (16-17 year-old) or Parent/Carers of persons U16:**   * I give permission for my photograph to be used by ONDB or its affiliated leagues for display purposes & in printed sport publications. * I give permission for photographs & videos of me to be used on the Oxfordshire Netball website * I give permission for photographs & videos of me to be used on the ONDB social media pages * I give permission for photos/videos of me to be used for the PE course evidence of other players and by clubs for coaching purposes * I can confirm that I have read, or been made aware of how these images or videos will be stored within the organisation\* | |
| **Signature of child/young person:** | **Print child/young person’s name and club:** |
|  |  |
| **Signature of parent/carer:** | **Print name of parent/carer & child’s club:** |
|  |  |
| **Date:** | |

**\*STORAGE OF IMAGES**

* ONDB and its affiliate leagues – images will be held by the ONDB and Chair of the relevant leagues
* Clubs for coaching purpose - images will be held by the club
* Students for PE course evidence – images will be held by the relevant school