



# Oxfordshire Netball Development Board

## Committee Role Profile

### PERFORMANCE COORDINATOR

#### Introduction

The following role profile is not intended to be comprehensive, nor is it an expectation that potential volunteers will possess all the skills/personal qualities listed.

The role of the Oxfordshire Development Board Performance Coordinator is held by the elected official for two years.

This role profile should be read in conjunction with the Oxfordshire Netball Management Committee – Roles, Skills and Personal Qualities document which outlines the requirements of all ONBD officers.

#### The Performance Coordinator's role is to:

- Report to the Performance Lead
- Provide the Performance Lead with administrative support.
- Manage the administration requirements of the ONDB Performance & hub programme.
- Organise the performance pathways & hub trials.
- Organise facilities for the performance pathway & hub sessions.
- Attend meetings for the performance subcommittee.

#### Skills/Personal Qualities of the Performance Coordinator:

This role will suit someone with sound administrative, communication and organisational skills who is able to work in partnership with others. They will ideally understand the EN performance pathway and evidence of, or willingness to successfully undertake safeguarding training.